



**REQUEST FOR PROPOSALS (RFP)**  
**SEWER SYSTEM FLOW MONITORING AND**  
**SMOKE TESTING**  
**RIDGELAND, SC**  
**NOVEMBER 8, 2016**



## A. OVERVIEW

The Town of Ridgeland, South Carolina (the "Town") requests proposals from qualified, South Carolina licensed companies experienced with wastewater collection systems:

- Gravity sewer main flow monitoring
- Sewer force main flow monitoring
- Smoke testing of gravity sewer mains

The RFP response for the Town of Ridgeland should be placed in a sealed envelope with the following statement on the cover "SEWER SYSTEM FLOW MONITORING AND SMOKE TESTING FOR THE TOWN OF RIDGELAND, SC" along with the name, address and all license information of the submitting company and submitted to:

Town of Ridgeland, SC  
Attn: Mr. Dennis E. Averkin, Town Administrator  
One Town Square  
Ridgeland, SC 29936

Proposals must be made by hard copy delivered to the above address by the deadline date and time. **No fax or email proposals will be acceptable. All proposals submitted will be Vendor for 45 days after the submittal date.**

### **STATEMENTS RECEIVED AFTER 1:00 P.M., NOVEMBER 30, 2016 WILL NOT BE CONSIDERED**

The intent of this RFP is to select an experienced engineering company to provide the above service as part of the Town's development of its Sanitary System Evaluation Survey ("SSES"). As a first step in the SSES process, the Town needs to determine where it is experiencing Inflow/Infiltration (I/I) problems in its wastewater collection and transation network. Once problematic segments of the existing gravity sewer system are identified the Town will be able to assess the amount of pipe cleaning and video inspection needed to complete the SSES process, Services requested at this time are outlined in Attachment "A" *Scope of Services*.

Subject to the terms, conditions, provisions, and the enclosed specifications, responses to this solicitation will be received at this office until the stated date and time. After which, only the names of the respondents will be publicly announced. Responses received after the scheduled



due date and time will be rejected. Proposals must be submitted in a sealed package marked on the outside with the Offeror's name, address, and the solicitation name and number. This solicitation does not commit the Town to award a contract, to pay any costs incurred in the preparation of proposals submitted, or to procure or contract for the services. The Town reserves the right to accept or reject or cancel in part, or in its entirety offers received as a result of this request if deemed to be in the best interest of the Town to do so.



## ATTACHMENT “A” SCOPE OF SERVICES

### Overview:

The Town is taking incremental steps in development of its SSES project as such a complete evaluation of its sewer system has not been performed in many years. As the areas and extent of excessive I/I flows are not known at this time, the Town has divided development of its SSES project into a number of steps, some of which will be included in this Scope of Work and others that will be developed into future steps once data on the location and extent of I/I is known.

**For this Proposal**, the respondent will be required to provide the following services:

- Pump Stations
  - Install real-time continuous recording digital downloadable flow meters on the force main for each of the 15 sewer pump stations are listed below and shown on Attachment “B”
    - Wise Street - Patrician Acres
    - First Avenue - Baytree
    - US-17 - SCE&G
    - Exit 21 - Comfort Inn
    - Disabilities Health Care
    - State Prison
    - Carter's Mill Estates
    - Cypress Ridge Industrial Park
    - High School Complex
    - Jasper County Detention Center
    - Ridgeland Lakes
    - Boat and RV World
    - Northridge Subdivision
    - Bees Creek Plantation
    - Firefly Drive
  - Operate and maintain flow meters for a minimum of 60 continuous calendar days



- Download and re monitoring data to the Town using the Vendor's standard format for reing and interpreting such data

#### Gravity Sewer System Flow Monitoring

- Once the sewer pump station monitoring is completed the Town will work with the Vendor to determine locations for placement of in-line gravity sewer flow monitors. For the purpose of this RFP, the Vendor should assume that 20 real-time continuous recording digital downloadable flow meters will be placed. The Town has approximately 79,000 linear feet of gravity sewers.
- Operate and maintain flow meters for a minimum of 60 continuous calendar days
- Download and re monitoring data to the Town using the Vendor's standard format for reing and interpreting such data
- Using GIS base files provided by the Town, the Vendor shall create a map of potential areas where flow monitoring has indicted a problem with the gravity sewer system. The Vendor will also provide data using the Vendor's standard format for reing and interpreting such data.
- Smoke Testing
  - Based upon the results of the pump station flow monitoring and gravity sewer flow monitoring, areas to be smoke tested will be determined. For the purpose of this RFP, the Vendor should assume that 30,000 linear feet of gravity smoke testing will be necessary.
  - Smoke testing shall be coordinated with the Town wastewater, police and fire staff. Door hangers shall be placed by the Vendor on all potentially affected homes and businesses at least one full day prior to any smoke testing in the impacted area informing of the upcoming smoke testing.
  - Using GIS base files provided by the Town, the Vendor shall create a map of potential areas where smoke testing has indicted a problem with the gravity sewer system. The Vendor will also provide data using the Vendor's standard format for reing and interpreting such data.
- Reing
  - The Vendor shall provide the Town with two hard copies and one digital (.pdf file) of all data collected, findings and recommendations.

#### **Future SSES Tasks:**

Upon completion of flow monitoring and smoke testing and the extent and location of I/I and cross connections are known, the Town will undertake development of a program for the systematic correction of I/I and cross connections as well as gravity sewer main cleaning and repair as may be needed. Once the extent of SSES corrections are determined the Town will issue another RFP for



these services. **The responding Vendor should not include any future SSES tasks in it Proposal at this time.**

**Current Town Sewer Collection System Quantities (See Attachment B)**

Facility	Quantity in System
Sewer Pump Station	15 stations
Gravity Sewer 6"	21,500 linear feet
Gravity Sewer 8"	20,356 linear feet
Gravity Sewer 10"	36,909 linear feet
Manholes	440
Sewer Force Main 2"	636 linear feet
Sewer Force Main 4"	25,572 linear feet
Sewer Force Main 6"	6,167 linear feet

The Vendor must be responsible and use utmost care in the protection of town property and adjacent properties, buildings, etc.; including all walkways, shrubbery, parked vehicles, and any other property in the area, from damage. Any damage, including damage to finished surfaces, resulting from the performance of this contract must be repaired to the Town's satisfaction at the Vendor's expense. The Vendor in its entirety, will be responsible for any loss or damage to its own materials, supplies and equipment, and to the personal property of its employees while they are maintained on the work sites. The work sites may be occupied during the times work is performed. Vendor and Vendor's personnel must exercise a particularly high level of discipline, safety and cooperation at all times while on the job site. The Vendor will be responsible for controlling employee conduct, for assuring that its employees are not boisterous or rude, and assuring that they are not engaging in any destructive or criminal activity. All Town, County,



State and Federal codes, rules and regulations concerning safety will be adhered to by the Vendor. The Vendor will be responsible for assuring the safety of his employees, Town employees, and the general public during performance of all services under this contract.

The Vendor must assure that all crews are fully and properly equipped to perform services promptly and safely without delay. Possession and consumption of drugs or alcoholic beverages is strictly prohibited at all times at the job site and on or around the Town's property. Work may be temporarily stopped by the Town Administrator or his designee due to severe weather, lack of material, safety violations or other unforeseen circumstances. **Obtaining a Town business license is also required of the Vendor before work begins.** No trash or other debris is to be placed in Town dumpsters or other trash facilities belonging to Town. The project will be supervised on a daily basis by the Town Water Department Director. Upon completion of the project, work performed by the Vendor will be inspected and approved by the Town Administrator, Town Water Department Director, or his designee. Payment will not be made for any service until all requirements and acceptance of service as to contract compliance has been approved by the Town Administrator.

### **C. INSTRUCTIONS TO VENDOR**

- 1.** Submittal must include one (1) original proposal response clearly marked as original, and one (1) complete copy of the proposal response along with a completed W-9 form. Responses must be in a sealed envelope/package containing the solicitation name and number as noted in Section A above. The individual signing the response must be an Agent legally authorized to bind the company.
- 2.** Show solicitation number on the outside of mailing package. The Town assumes no responsibility for unmarked or improperly marked envelopes.
- 3.** It is the vendors sole responsibility to insure that solicitation responses, amendments thereto or withdrawal requests are submitted by the scheduled due date and time.
- 4.** The vendor must clearly mark as "Confidential" each part of their response, which they consider to be proprietary information that could be exempt from disclosure under Section 30-40(C) Code of Laws of South Carolina, 1976, Freedom of Information Act. The Town reserves the right to determine whether this information should be exempt from disclosure and legal action may not be brought against the Town or its agents for its determination in this regard.
- 5. RESPONSE FORM:** All responses shall be printed in ink or typewritten. If required, additional pages may be attached. Proposals written in pencil will be disqualified.



6. Subject to the terms, conditions, provisions, and the enclosed specifications, responses to this solicitation will be received at this office until the stated date and time. Responses received after the scheduled due date and time will be rejected. Proposals must be submitted in a sealed package marked on the outside with the vendor's name, address, and the solicitation name and number.

7. This solicitation does not commit the Town to award a contract, to pay any costs incurred in the preparation of RFP submitted, or to procure or contract for the services. The Town reserves the right to accept or reject or cancel in part, or in its entirety offers received as a result of this request if deemed to be in the best interest of the Town to do so. **Questions regarding this solicitation must be submitted via email to Mr. Dennis E. Averkin, Town Administrator at [daverkinridgelandsc@gmail.com](mailto:daverkinridgelandsc@gmail.com) no later than 10:00 am Eastern Standard Time on November 21, 2016.** A "No Response" qualifies as a response.

## **SELECTION CRITERIA**

It is the intent of the Town to award one contract to the **lowest responsive, responsible Vendor based on the total proposal submitted and results of references and similar project experience provide on the Proposal Form. Final approval and appropriation will be by the Ridgeland Town Council.**

## **SPECIFIC TERMS AND CONDITIONS**

**1. COMPETITION:** This solicitation is intended to promote full and open competition. If any language, specifications, terms and conditions, or any combination thereof restricts or limits the requirements in this solicitation to a single source, it shall be the responsibility of the interested vendor to notify the Town Administrator in writing no later than five (5) business days prior to the scheduled due date and time.

**2. RESPONDANTS QUALIFICATION:** The Town reserves the right to request satisfactory evidence of their ability to furnish services in accordance with the terms and conditions listed herein. The Town further reserves the right to make the final determination as to the Vendor's ability to provide said services.

**3. RESPONSE WITHDRAWAL:** Any responses may be withdrawn prior to the established closing date and time, but not thereafter with proper approval from the Town Administrator.

**4. REJECTION:** The Town reserves the right to reject any and all proposals, to cancel or withdraw this solicitation, and to waive any technicality if deemed to be in the best interest of the Town



**5. WAIVER:** The Town reserves the right to waive any Instruction to Offerors, General or Special Provisions, General or Special Conditions, or specifications deviation if deemed to be in the best interest of the Town.

**6. RESPONSE PERIOD:** All responses shall be good for a **minimum period of 90 calendar days.**

**7. DEVIATIONS FROM SPECIFICATIONS:** Any deviation from specifications indicated herein must be clearly pointed out; otherwise, it will be considered that items offered are in strict compliance with these specifications, and successful offeror will be held responsible therefore. Deviations must be explained in detail on separate attached sheet(s). The listing of deviations, if any, is required but will not be construed as waiving any requirements of the specifications. Unidentified deviations found during the evaluation of the response may be cause for rejection.

**8. AMENDMENTS:** All amendments to and interpretations of this solicitation shall be in writing and issued by the Town Administrator.

**9. DEBARMENT:** By submitting a qualification package, the Vendor is certifying that they are not currently debarred from responding to any request for proposals by any agency or subdivision of the State of South Carolina or the United States Federal Government, nor are they an agent of any person or entity that is currently debarred from submitting proposals on contracts by any agency or subdivision of the State of South Carolina.

**10. DEFAULT:** In case of default by the Vendor, the Town reserves the right to purchase any or all items in default in the open market, charging the Vendor with any excessive costs. Should such charge be assessed, no subsequent solicitation response of the defaulting Vendor will be considered in future RFP's until the assessed charge has been satisfied.

**11. HOLD HARMLESS:** All respondents to this RFP shall indemnify and hold harmless Town of Ridgeland officers and employees and elected officials from all suits and claims alleged to be a result of this request for proposals. The issuance of this request of proposals constitutes only an invitation to present a proposal. The Town reserves the right to determine, at its sole discretion, whether any aspect of a respondent's submittal meets the criteria in this request for proposals. The Town also reserves the right to seek clarifications, to negotiate with any Vendor submitting a response, to reject any or all responses with or without cause, and to modify the procurement process and schedule.



**12. CANCELLATION:** In the event that this request for proposals is withdrawn or the project canceled for any reason, **the Town shall have no liability to any respondent for any costs or expenses incurred in connection with this request for proposals or otherwise.**

**13. FAILURE TO SUBMIT ALL MANDATORY FORMS:** Failure to submit all the mandatory forms from this request of proposals shall be just cause for the rejection of the qualification package. However, the Town reserves the right to decide, on a case by case basis, in its sole discretion, whether or not to reject such a proposal as non-responsive.

**15. CONTRACT AWARD:**

a. This solicitation and submitted documents, when properly accepted by the Town shall constitute an agreement equally binding between the successful Vendor and the Town. No oral statement of any person shall modify or otherwise change, or affect the terms, conditions or specifications stated in the resulting agreement. The Town shall not be legally bound by any amendment or interpretation that is not fully executed by both parties in writing.

b. The successful Vendor shall be required to execute a formal agreement with the Town's Administrator within ten (10) business days after issuance of the Notice of Award.

**16. CONTRACT ADMINISTRATION:** Questions or problems arising after award of an agreement shall be directed to the Town Administrator by calling (843) 726-7500. Copies of all correspondence concerning this solicitation or resulting agreement shall be sent to the Town of Ridgeland, Attn. Town Administrator, One Town Square, PO Box 1119, Ridgeland, SC 29936.

**GENERAL CONTRACTUAL REQUIREMENTS**

**1. ABANDONMENT OR DELAY:** If the work to be done under this contract shall be abandoned or delayed by the Vendor, or if at any time the Town shall be of the opinion and shall so certify in writing that work has been abandoned or delayed by the Vendor, the Town may annul the contract or any part thereof if the Vendor fails to resolve the matter within thirty (30) days of written notice.

**2. VENDOR'S COOPERATION:** The Vendor shall maintain regular communications with the Project Manager and shall actively cooperate in all matters pertaining to this contract.

**3. RESPONSIBILITY:** The Vendor shall at all times observe and comply with all federal, state, and municipal laws, ordinances, rules and regulations in any manner affecting the contract.



**4. NON-APPROPRIATION / SUBSTITUTION PERMITTED:** If the Ridgeland Town Council fails to appropriate or authorize the expenditure of sufficient funds to provide the continuation of this contract or if a lawful order issued in, or for any fiscal year during the term of the agreement, reduces the funds appropriated or authorized in such amounts as to preclude making the payments set out therein, the agreement shall terminate on the date said funds are no longer available without any termination charges or other liability incurring to Town.

**5. INDEMNIFICATION:** Except for expenses or liabilities arising from the negligence of the Town, the Vendor hereby expressly agrees to indemnify and hold the Town harmless against any and all expenses and liabilities arising out of the performance or default of any resulting agreement or arising from or related to the Work as follows: Vendor expressly agrees to the extent that there is a causal relationship between its negligence, action or inaction, or the negligence, action or inaction of any of its employees or any person, Vendor, or corporation directly or indirectly employed by the Vendor, and any damage, liability, injury, loss or expense (whether in connection with bodily injury or death or property damage or loss) that is suffered by the Town and its employees or by any member of the public, to indemnify and save the Town and its employees harmless against any and all liabilities, penalties, demands, claims, lawsuits, losses, damages, costs, and expenses arising out of the performance or default of any resulting agreement or arising from or related to the equipment. Such costs are to include defense, settlement and reasonable attorneys' fees incurred by the Town and its employees. This promise to indemnify shall include bodily injuries or death occurring to Vendor's employees and any person, directly or indirectly employed by Vendor (including without limitation any employee of any sub-vendor), the Town's employees, the employees of any other independent Vendor, or occurring to any member of the public. When the Town submits notice, Offeror shall promptly defend any aforementioned action. The prescribed limits of insurance set forth herein shall not limit the extent of the Vendor's responsibility under this Section. The terms and conditions contained in this Section shall survive the termination of any resulting agreement or the suspension of the Work hereunder. Additionally, the Town will not provide indemnity to the successful vendor. Failure to comply with this section may result in your request for proposal to be deemed non-responsive.



**6. FORCE MAJEURE:** The Offeror shall not be liable for any excess costs if the failure to perform the resulting agreement arises out of causes beyond the control and without fault or negligence of the Vendor. Such causes may include, but are not restricted to acts of God or of the public enemy, acts of the Government in either its sovereign or contractual capacity, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes, and unusually severe weather; but in every case the failure to perform must be beyond the control and without the fault or negligence of the Vendor. If the failure to perform is caused by default of a sub-vendor, and if such default arises out of causes beyond the control of both the Vendor and sub-vendor and without excess costs for failure to perform, unless the supplies or services to be furnished by the sub-vendor were obtainable from other sources in sufficient time to permit the Vendor to meet the required delivery schedule.

**7. ARBITRATION:** Under no circumstances and with no exception will the Town act as arbitrator between the Vendor and any sub-vendor.

**8. PUBLICITY RELEASES:** Offeror agrees not to refer to award of this contract in commercial advertising in such a manner as to state or imply that the products or services provided are endorsed or preferred by the Town. The Vendor shall not have the right to include the Town's name in its published list of customers without prior approval of the Town Administrator. With regard to news releases, only the name of the Town, type and duration of any resulting agreement may be used and then only with prior approval of the Town. The Vendor also agrees not to publish, or cite in any form, any comments or quotes from the Town's staff unless it is a direct quote from the Town Administrator.

**9. GOVERNING LAWS:** Any agreement arising from this solicitation shall be governed by the laws of the State of South Carolina and any and all disputes arising out of said agreement shall, if litigation is necessary, be litigated only in a Circuit Court for the Fourteenth Judicial Circuit sitting in Jasper County, South Carolina. The prevailing party shall be entitled to attorney's fees and all costs of said litigation.

**10. ASSIGNMENT:** The Vendor shall not assign in whole or in part any agreement resulting from this Request for Proposals without the prior written consent of the Town. The Vendor shall not assign any money due or to become due to him under said agreement without the prior written consent of the Town.

**11. AFFIRMATIVE ACTION:** The successful Vendor will take affirmative action in complying with all Federal and State requirements concerning fair employment and treatment of



all employees, without regard or discrimination because of race, color, religion, sex, national origin or physical handicap.

**12. FAILURE TO DELIVER SERVICES IN ACCORDANCE WITH TERMS & CONDITIONS:** In case of failure to deliver services in accordance with the contract terms and conditions, the Town, after due oral or written notice, may procure substitute goods or services from other sources and hold the Vendor responsible for any resulting additional purchasing and administrative costs. This remedy shall be in addition to any other remedies which Colleton Town may have.

**13. TERMINATION OF CONTRACT:** 1. Subject to the Provisions below, the contract may be terminated by the Town Administrator providing a thirty (30) days advanced notice in writing is given to the Vendor.

a. Termination for Convenience: In the event that this contract is terminated or canceled upon request and for the convenience of the Town without the required thirty (30) days advance written notice, then the Town shall negotiate reasonable termination costs, if applicable.

b. Termination for Cause: Termination by the Town for cause, default or negligence on the part of the Vendor shall be excluded from the foregoing provisions; termination costs, if any, shall not apply. The thirty (30) days advance notice requirement is waived and the default provision in this request for proposals shall apply.

c. The Town shall be obligated to reimburse the Vendor only for those services rendered prior to the date of notice of termination, less any liquidation damages that may be assessed for nonperformance.

d. Non-Appropriations Clause: Notwithstanding any other provisions of the contract, if the funds anticipated for the continued fulfillment of this contract are at any time not forthcoming, through the failure of the Ridgeland Town Council to appropriate funds, discontinuance or material alteration of the program under which funds were provided, the Town shall have the right to terminate the contract without penalty by giving not less than thirty (30) days written notice documenting the lack of funding. Unless otherwise agreed to by the Town and the Vendor, the contract shall become null and void on the last day of the fiscal year for which appropriations were received.

**14. GOVERNING LAWS:** Any contract resulting from this request for proposals shall be governed in all respects by the laws of the State of South Carolina and any litigation with respect thereto shall be brought in the courts of the State of South Carolina.



**15. BONDS:** Payment and Performance Bonds are not required for this request for proposal.

**16. OWNERSHIP OF MATERIAL:** Ownership of all data, material, and documentation originated and prepared for the Town pursuant to this contract shall belong exclusively to the Town.

**17. TYPE OF CONTRACT:** This contract is a unit price contract.

**18. INSURANCE:** The Town will require the following remain in force at all times through the life of the contract: Professional Liability Insurance – Minimum \$1,000,000.00 - Proof of in force insurance must be provided in the response to the RFP Other insurances: Workers’ Compensation - \$100,000 – each accident Statutory Coverage and Employer’s - \$100,000 each employee Liability - \$500,000 – policy limit Comprehensive General Liability -\$1,000,000 – bodily injury each occurrence \$1,000,000 – bodily injury aggregate \$1,000,000 – property damage each occurrence \$1,000,000 – property damage aggregate Products – Completed Operations - \$1,000,000 – aggregate Business Auto Liability – Same as Comprehensive General Liability Excess or Umbrella Liability - \$1,000,000 Colleton Town will be named as an “additional insured”

**19. NON-COLLUSION** the Vendor providing the forgoing Proposal; that the Proposal is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the Proposal is genuine and not collusive or sham; that the Vendor has not directly or indirectly induced or solicited any other Vendor to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with anyone else that said Vendor or anyone else would submit a false or sham bid, or that anyone else should refrain from proposing or withdraw of the Vendor’s Proposal; that the Vendor has not in any manner, directly or indirectly, sought by agreement communication, or conference with anyone to fix the proposal price, or of that of any other Vendor, or to fix any overhead, profit, or cost element of advantage against the body awarding the contract to anyone interested in the proposed contract; that all statements contained in the Proposal are true; and further, that the Vendor has not, directly or indirectly submitted his or her proposed price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company association, organization, depository, or to any member or agent thereof to effectuate a collusive or sham Proposal.

## **20. SITE VISIT**

The Town encourages all Vendors to personally visit the site described in the Scopes of Work. With prior notice, the Town will make its wastewater staff available to the Vendors.



**21. LICENSES AND PERMITS** – The Vendor shall maintain the appropriate Vendor’s license (if so required by SCLLR or Jasper County, SC or Town regulations). **If selected, the Vendor and any subcontractors shall obtain business licenses as required by the Town of Ridgeland.**

**22. WORK FORCE**– The Vendor shall designate a qualified project field representative with a minimum of five years of SSES experience. A brief resume of this individual is to be included as part of the Vendor’s proposal. The Vendor will be solely responsible for the conduct of its employees and any subcontracting Vendor’s employees when said employees or sub contracting employees are working within the Town. The Vendor’s and sub contracting employees will comply with the same standards as the Town holds its own employees. The Vendor is solely responsible for their employees and subcontractor employees for compliance with OSHA or other regulatory safety requirements. **All employees shall be competent and qualified in their field and shall be either US citizens or legal residents who are properly authorized to work in the United States, and the Vendor hereby agrees to be in full compliance with the South Carolina Illegal Immigration and Reform Act of 2011.** The Town reserves the right to request documentation of the Vendor as proof of compliance with the South Carolina Illegal Immigration and Reform Act. Failure of the Vendor to comply with any of these provisions will result in immediate termination of the Vendor by the Town for which the Vendor will not be due any compensation for. Vendor and subcontractor vehicles shall be clearly marked with decals and/or lettering as appropriate that identify the company’s name and contact telephone number. **All vehicles and power operated equipment of any type will be properly maintained and will not be in disrepair and will be safe to operate at all time.**

**23. EMPLOYEE CONDUCT**– The Vendor will be solely responsible for the conduct and behavior of all of its as well as its subcontractor’s employees. All employees shall conduct themselves in a professional and courteous manner at all times while performing work under this contract. The Town will notify the Vendor of any employee that is acting in an inappropriate or unprofessional manner. The Vendor will take immediate action to resolve the situation. Should inappropriate or unprofessional actions continue the Vendor will immediately remove the employee from any work performed for the Town.

**END OF RFP**

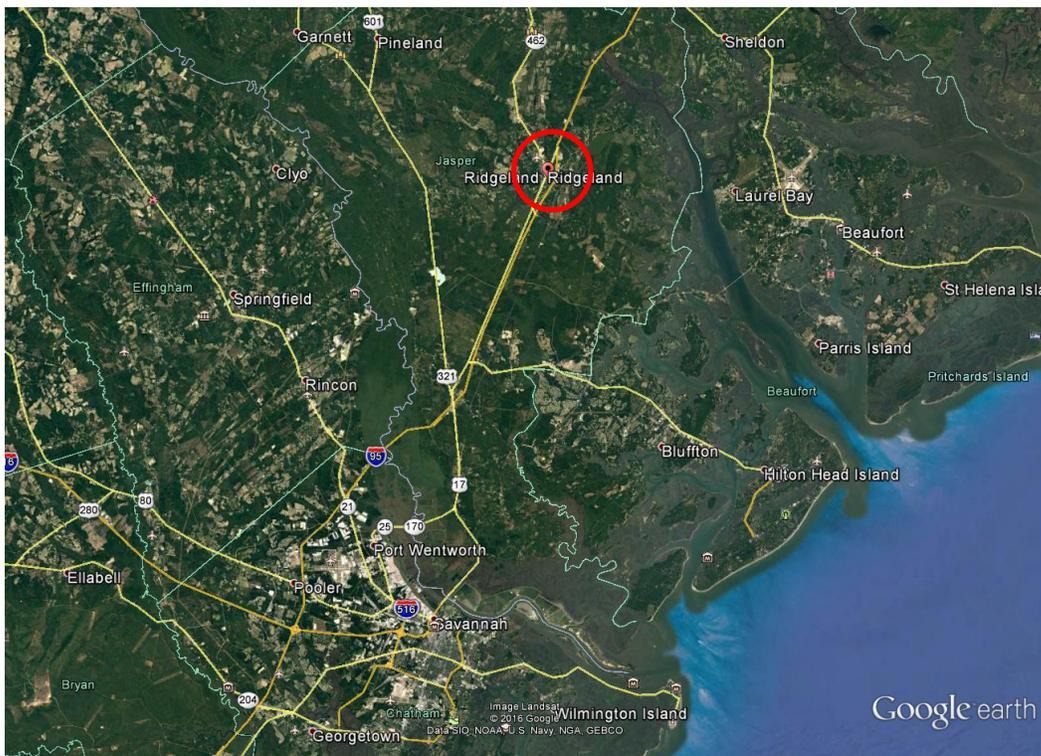


## ATTACHMENT “B”

### Location and Sewer System Maps

The Town of Ridgeland is located in the southern coastal region of South Carolina. It currently services 1,029 wastewater accounts. Collects and treats between 400,000 gpd and 700,000 gpd depending upon I/I.

#### Location Map:





### Overall Sewer System Map:





**ATTACHMENT “C”  
PROPOSAL FORM  
SEWER SYSTEM FLOW MONITORING AND SMOKE TESTING  
THE TOWN OF RIDGELAND, SC**

TO: Town of Ridgeland, SC

November 30, 2016

One Town Square

Ridgeland, SC 29936

The undersigned offers to supply all the equipment, material, labor and workmanship to fulfill the work of the Town of Ridgeland for Sewer System Flow Monitoring and Smoke Testing as specified and set out below. The Town will select a single Vendor to perform the services outlined in Attachment “A” Scope of Work. The undersigned Vendors certifies that the information on the Proposal Form, associated completed Attachments and any other information the Vendor may wish to provide in their proposal is complete and accurate.

I, \_\_\_\_\_ being an officer of \_\_\_\_\_

(Officer of Company)

(Name of Company)

Submit our Proposal all in accordance with the Request for Proposals for Sewer System Flow Monitoring and Smoke Testing for the Town of Ridgeland dated November 8, 2016. Attached to this Proposal are Attachments:

1. Unit Cost Proposal Attachment “C”
2. Attachment “D” Experience
3. Attachment “E” List of Employees
4. Attachment “F” List of any sub-vendors

Submitted By: \_\_\_\_\_

(Signature of Officer of the Company)

Dated: November 30, 2016



**UNIT COST PROPOSAL FORM**

The Vendor shall provide the work requested under this RFP for Sewer System Flow Monitoring and Smoke Testing for the Town of Ridgeland for the unit costs stipulated below:

***UNIT COST PROPOSAL SEWER SYSTEM FLOW MONITORING AND SMOKE TESTING***

<b>Item</b>	<b>Quantity</b>	<b>Unit Cost</b>	<b>Total</b>
Sewer Pump Station Flow Monitoring	16 each	\$_____ /ea	\$_____
Gravity System Flow Monitoring	20 each	\$_____ /ea	\$_____
Smoke Testing	30,000 linear feet	\$_____ /ft	\$_____
<b>Total Proposed Cost</b>			<b>\$_____</b>

**The Town reserves the right to increase or decrease the quantity of each item quoted above by up to 10% without a change in the unit cost value.**

**Unit Cost for Monitoring Beyond 60 Days** – If circumstances warrant, the Vendor will provide additional Flow Monitoring Services on a daily site by site basis. Costs for additional flow monitoring of individual gravity sewers or pump stations are as follows:

<b>Item</b>	<b>Unit Cost</b>
Sewer Pump Station Flow Monitoring Per Day (individual pump station)	\$_____ / per day
Gravity System Flow Monitoring	\$_____ /per day



Submitted By: \_\_\_\_\_ (Company)

\_\_\_\_\_ (Address)

\_\_\_\_\_

Signature: \_\_\_\_\_ (Corporate Officer)

Date: November 30, 2016



**ATTACHMENT “D” EXPERIENCE AND REFERNECE INFORMATION**

The Vendor shall provide the following information for all current. Additional pages may be attached as needed:

**Vendor Information:**

- 1. Organization Name and Type: \_\_\_\_\_
- 2. Contact Information: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 3. Physical Location of Corporate Offices: \_\_\_\_\_
- 4. Similar Project Experience and References (Contracts over \$10,000.00):
  - a. Name of Client: \_\_\_\_\_

**Client Contact Information:**

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Contact Information: \_\_\_\_\_

Organization or Company: \_\_\_\_\_

Work Performed: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Duration of Contract: Start Date \_\_\_\_\_ End Date \_\_\_\_\_

If not currently active why work was ended: \_\_\_\_\_  
\_\_\_\_\_



b. Name of Client: \_\_\_\_\_

Client Contact Information:

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Contact Information: \_\_\_\_\_

Organization or Company: \_\_\_\_\_

Work Performed: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Duration of Contract: Start Date \_\_\_\_\_ End Date \_\_\_\_\_

If not currently active why work was ended: \_\_\_\_\_

\_\_\_\_\_

c. Name of Client: \_\_\_\_\_

Client Contact Information:

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Contact Information: \_\_\_\_\_

Organization or Company: \_\_\_\_\_

Work Performed: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_







## ATTACHMENT “F” LIST OF SUB-VENDORS

The Vendor shall provide the following information for any sub-vendors.

1. Organization Name and Type: \_\_\_\_\_

2. Contact Information: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

3. Physical Location of Corporate Offices: \_\_\_\_\_

4. Services to be provided: \_\_\_\_\_

1. Organization Name and Type: \_\_\_\_\_

2. Contact Information: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

3. Physical Location of Corporate Offices: \_\_\_\_\_

4. Services to be provided: \_\_\_\_\_