



# Town of Ridgeland

*Planning and Community Development*

One Town Square – Post Office Box 1119 – Ridgeland, SC 29936

Phone: (843) 726-7516 Fax: (843) 726-7525

## SUBCONTRACTOR ROSTER

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### Instructions:

1. Complete this form in its entirety and submit with your application.
2. Every work type needs to have an entry under the name/address column. Entries will be: {subs name/address}, {gc}, {owner}, {tbd} or {n/a}, according to which best applies to each trade.
3. Ensure the job amount is listed for all subs.
4. An updated sub list will be required prior to permanent service (if applicable).

Prime Contractor: \_\_\_\_\_ Job Address: \_\_\_\_\_

Owner Name: \_\_\_\_\_ Permit Number: \_\_\_\_\_

AS THE PRIME CONTRACTOR, YOU ARE SOLELY RESPONSIBLE TO ENSURE THAT ALL SUBCONTRACTORS OBTAIN AND/OR HAVE A CURRENT TOWN OF RIDGELAND BUSINESS LICENSE AND A SOUTH CAROLINA STATE LICENSE (WHERE APPLICABLE) BEFORE STARTING THEIR PRESCRIBED PORTION OF WORK LISTED ON THE SUBCONTRACTOR LIST. AN UPDATED SUBCONTRACTOR LIST WILL BE REQUIRED WHEN ANY CHANGES ARE MADE OR WHEN REQUESTED BY THE TOWN. ALL PORTIONS OF WORK LISTED AS THE PRIME CONTRACTOR MAY REQUIRE YOU TO PROVIDE PAYROLL RECORDS OR W-2 WITHHOLDING RECORDS TO SUBSTANTIATE EMPLOYEE STATUS.

FAILURE TO COMPLY MAY RESULT IN A STOP WORK ORDER AND/OR THE ISSUANCE OF A UNIFORM ORDINANCE SUMMONS.

I acknowledge that I have read and understand the above statement, and I agree to comply with all contained therein.

Signature of Contractor: \_\_\_\_\_ Date: \_\_\_\_\_

Phone Number: \_\_\_\_\_



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## SUBCONTRACTOR ROSTER

Type of Subcontractor Work	Name and Address of Subcontractor	Amount of Job	SC LLR License #	Official Use
				Town of Ridgeland Business License
Architects				Lic. Fee: _____ Status: _____
Awning Installer				Lic. Fee: _____ Status: _____
Block/Brick Masonry				Lic. Fee: _____ Status: _____
Cabinet Installer				Lic. Fee: _____ Status: _____
Carpet/ Vinyl Installer				Lic. Fee: _____ Status: _____
Ceiling Installer				Lic. Fee: _____ Status: _____
Ceramic Tile Installer				Lic. Fee: _____ Status: _____
Chimney Installer				Lic. Fee: _____ Status: _____
Cleaning Services				Lic. Fee: _____ Status: _____



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Concrete Finisher				Lic. Fee: _____ Status: _____
Type of Subcontractor Work	Name and Address of Subcontractor	Amount of Job	SC LLR License #	Official Use Town of Ridgeland Business License
Decorator (Interior)				Lic. Fee: _____ Status: _____
Developers				Lic. Fee: _____ Status: _____
Drywall				Lic. Fee: _____ Status: _____
Doors				Lic. Fee: _____ Status: _____
Draper Service				Lic. Fee: _____ Status: _____
Electrical				Lic. Fee: _____ Status: _____
Elevator Installer				Lic. Fee: _____ Status: _____
Equipment Rental				Lic. Fee: _____ Status: _____



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Exterminator/ Pretreat				Lic. Fee: _____ Status: _____
Engineer				Lic. Fee: _____ Status: _____
Type of Subcontractor Work	Name and Address of Subcontractor	Amount of Job	SC LLR License #	Official Use
				Town of Ridgeland Business License
Fencing				Lic. Fee: _____ Status: _____
Fire/ Security Alarm Installer				Lic. Fee: _____ Status: _____
Fireplace Installer				Lic. Fee: _____ Status: _____
Fire Sprinkler Installer				Lic. Fee: _____ Status: _____
Flooring				Lic. Fee: _____ Status: _____
Framing				Lic. Fee: _____ Status: _____
Garage Doors				Lic. Fee: _____ Status: _____



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Gas Installer				Lic. Fee: _____ Status: _____
Glass Installer				Lic. Fee: _____ Status: _____
Grease trap Installer				Lic. Fee: _____ Status: _____
Type of Subcontractor Work	Name and Address of Subcontractor	Amount of Job	SC LLR License #	Official Use Town of Ridgeland Business License
Heating/ Air Condition				Lic. Fee: _____ Status: _____
Hood System Installer				Lic. Fee: _____ Status: _____
House Mover/ Demolition				Lic. Fee: _____ Status: _____
Insulation				Lic. Fee: _____ Status: _____
Iron/Steel Installer				Lic. Fee: _____ Status: _____
Irrigation Installer				Lic. Fee: _____ Status: _____



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Land/ Lot Clearing				Lic. Fee: _____ Status: _____
Landfilling				Lic. Fee: _____ Status: _____
Landscaping				Lic. Fee: _____ Status: _____
Painting				Lic. Fee: _____ Status: _____
Type of Subcontractor Work	Name and Address of Subcontractor	Amount of Job	SC LLR License #	Official Use Town of Ridgeland Business License
Paving				Lic. Fee: _____ Status: _____
Plumbing				Lic. Fee: _____ Status: _____
Portable Toilets				Lic. Fee: _____ Status: _____
Radio/ TV Installer				Lic. Fee: _____ Status: _____
Roofing				Lic. Fee: _____ Status: _____



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Scaffolding				Lic. Fee: _____ Status: _____
Screen Installer				Lic. Fee: _____ Status: _____
Septic Tank Installer				Lic. Fee: _____ Status: _____
Sign Installer				Lic. Fee: _____ Status: _____
Siding Installer				Lic. Fee: _____ Status: _____
Type of Subcontractor Work	Name and Address of Subcontractor	Amount of Job	SC LLR License #	Official Use Town of Ridgeland Business License
Spray on Steel Fire Protection				Lic. Fee: _____ Status: _____
Stucco				Lic. Fee: _____ Status: _____
Surveyor				Lic. Fee: _____ Status: _____
Swimming Pool				Lic. Fee: _____ Status: _____



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Temp Labor Provider				Lic. Fee: _____ Status: _____
Tin and Metal				Lic. Fee: _____ Status: _____
Tree Removal				Lic. Fee: _____ Status: _____
Trim (exterior)				Lic. Fee: _____ Status: _____
Trim (interior)				Lic. Fee: _____ Status: _____
Trusses Installer				Lic. Fee: _____ Status: _____
Type of Subcontractor Work	Name and Address of Subcontractor	Amount of Job	SC LLR License #	Official Use Town of Ridgeland Business License
Waste Bin Rental				Lic. Fee: _____ Status: _____
Well Drilling				Lic. Fee: _____ Status: _____
Windows				Lic. Fee: _____ Status: _____





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Other				Lic. Fee: _____ Status: _____
Other				Lic. Fee: _____ Status: _____
Other				Lic. Fee: _____ Status: _____