



***Town of Ridgeland***  
Planning & Community Development  
One Town Square – Post Office Box 1119 – Ridgeland, SC  
29936 Phone: (843) 726-7516 Fax: (843) 726-7525  
**PRE-DESIGN APPLICATION**

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**Applicable Projects**

A Pre-Design Conference is required for all new construction (except detached single-family residences on existing lots of record), major subdivisions, zoning or Code text amendments. It is recommended for all projects including a change of occupancy, (ex. office use changing to a restaurant use), and any use involving food service.

**Submittal Requirements**

Submittal Requirements: All forms and information may be submitted digitally. In addition to a complete application form, applicants are encouraged to submit all possible additional information about a project to convey the complete concept. This may include maps, site plans (to scale or dimensioned) floor plans, elevations, etc.

**Applicant/Property Owner Information**

Applicant Name: \_\_\_\_\_ Applicant Email: \_\_\_\_\_

Applicant Phone Number: \_\_\_\_\_ Applicant Title: \_\_\_\_\_

Property Owner: \_\_\_\_\_ Property Owner Email: \_\_\_\_\_

**Project Information**

Project Address(es): \_\_\_\_\_

Tax Parcel Number(s): \_\_\_\_\_ Flood Zone: \_\_\_\_\_

Elevation: \_\_\_\_\_

Total size of lot(s): \_\_\_\_\_

Existing Impervious sq/ft: \_\_\_\_\_

New Impervious sq/ft: \_\_\_\_\_

**Pursuant to Section 6-29-1145 of the South Carolina Code of Laws, is this tract or parcel restricted by any recorded covenant that is contrary to, conflicts with, or prohibits the activity described in this application?**      ☐ Yes      ☐ No

**Is the property owner aware of and has authorized the proposed work described in this application?**      ☐ Yes      ☐ No

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Property Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

